

GRENFELL PRESCHOOL & LONG DAY CARE CENTRE

Minutes

Annual General Committee Meeting

21st September 2009

Meeting opened at 7.05pm.

Present at the meeting:

President: Kelly Nealon

Vice President:

Secretary: Sarah Clifton

Treasurer: Donna Reeves

Ordinary Members: Emma Lander, Sarah Trotter and Sarah Hazell

Director: Sharon Grant

Administration Officer: Christine Stein

Ross Greenaway, Nicola Mitton, Marnie Moore, Lyn Hewen, Donna Gibbons, Hannah Troth, Jodie Vonthein, Emily Riley, Belinda Bourke, Lauren Mc Murtrie, Dean Cawthorne, Sally Metcalf, Belinda Wilson

Apologies: Martina Dykoff, Lyndy Frampton, Sarah Ryan, Emily Nowlan

Minutes of Previous Annual General Meeting

It was moved that the minutes of the previous meeting be amended so that Emily Nowlan is removed from the list of ordinary members and Margie Johnson is added.

Moved: Sarah Clifton Seconded: Marnie Moore **Carried**

Minutes of Previous General Meeting

It was moved that the minutes of the General Meeting be accepted.

Moved: Sarah Clifton Seconded: Emma Lander

Signed by Chairperson: Kelly Nealon (President)

Business Arising from Previous Meeting

Playground Revamp

Sally Bourne's plans have been presented and a motion has been moved to get a second quote and proceed with the cheapest quote as soon as possible.

Moved: Ross Greenaway Seconded: Emma Lander

President's Report

The President's report is attached

Note: There were no additions to the President's Report.

It was moved that the President's Report be accepted.

Sharon has asked that parents address any concerns to that they may have to Sharon.

Moved: Kelly Nealon Seconded: Marnie Moore **Carried**

Director's Report

The Director's Report is attached.

Note: There were no additions to the Director's Report.

Moved Sharon Grant

Seconded: Sarah Trotter

Treasurer's Report

The Treasurer's Report is attached.

Note: there were no additions to the Treasurer's Report.

Moved Donna Reeves

Seconded Marnie Moore

General Business

Amendments to Constitution

A motion has been moved that the Constitution of Grenfell Preschool and Long Daycare Centre be amended

Moved: Kelly Nealon

Seconded: Sarah Clifton

2009 Graduation/ End of Year Celebration

Nicola has provided some feedback from the End of Year Celebrations. Not all parents liked the caps and gowns and the venue. A survey has been sent out to parents and only a small number of replies have been received. Sharon explained her reasons for introducing the caps and gowns. A couple of venues have been suggested, The Country Club, The Henry Lawson High School, The Bowling Club. Due to the fact that there was only a small response from parents and that a decision must be made soon, discussion will be continued at a staff meeting and the decision will be left to staff.

5 Year Plan

5 Year Plan has been readvertised and more feedback has been provided.

Election of New Management Committee

President Sally Metcalf Nominated Emma Lander Seconded: Kelly Nealon

Vice President: Donna Gibbons Nominated Nicola Mitton Seconded Donna Reeves

Secretary Sarah Clifton Nominated: Kelly Nealon Seconded: Marnie Moore

Treasurer Donna Reeves Nominated Ross Greenaway Seconded Marnie Moore

3 Ordinary Members

Lyndy Frampton Nominated: Kelly Nealon Seconded Christine Stein

Belinda Wilson Nominated: Sally Metcalf Seconded: Emma Lander

Sarah Trotter Nominated Donna Reeves Seconded: Marnie Moore

Cheque Bearers

Donna Gibbons and Donna Reeves Sally Metcalf, Sharon Grant

Election of Other Positions

Book Club Coordinator Lyn Hewen

Events Coordinator Lyndy Frampton

Quandialla Coordinator Sarah Ryan

Next Meeting

The next meeting is to be held on Monday 9th November 2009 commencing at 7.00pm.

Meeting closed at 8.30pm.

Signed as a true and correct record:

Chairperson: Kelly Nealon

Date